

GUIDE ON HOW TO DISCLOSE INFORMATION THROUGH AIX REGULATORY ANNOUNCEMENT SERVICE

In accordance with MDR 7.1 (c) AIX Business Rules, when a Reporting Entity is required to make market disclosure of any information, such information must be released to the market by way of an announcement made in accordance with Rule BRG 6.1 (relating to the use of the English language) to any approved Regulatory Announcement Service (hereafter – RAS).

Without prejudice to its obligations relating to market disclosure, a Reporting Entity must ensure that the disclosure is not misleading, false or deceptive and does not omit anything likely to affect the import of the information.

Liability for disclosed information lies with a Reporting Entity and other persons who entitled to disclose information on behalf of a Reporting Entity. AIX makes no warranty, express or implied, and shall have no liability to any Person in respect of, or in connection with the originality, accuracy, timeliness or completeness of information disclosed by a Reporting Entity.

1. As soon as Securities have been admitted to the Official list and an Issuer has sent the email address of person responsible for publishing disclosure on AIX to listings@aix.kz (should be reflected in “Primary contact” in Issuer’s online account as well), please ask your IT team to add the following email addresses into the trusted email addresses list: account-security-noreply@accountprotection.microsoft.com, k4txdyb@onk2.com and admin@aixkz.onmicrosoft.com in order to receive emails from them. Otherwise, emails from the above addresses might be blocked on your servers, and you will not be able to receive respective notifications.

2. Then you will receive the invitation letter from Microsoft Admin on behalf of Astana International Exchange Ltd on the specified email. Please accept the invitation.

AIX Admin invited you to access applications within their organization

3 weeks ago at 3:40 PM

From "[Microsoft Invitations on behalf of Astana International Exchange Ltd.](#)" >

D Please only act on this email if you trust the individual and organization represented below. In rare cases, individuals may receive fraudulent invitations from bad actors posing as legitimate companies. **If you were not expecting this invitation, proceed with caution.**

Sender: AIX Admin (admin@aixkz.onmicrosoft.com)

Organization: Astana International Exchange Ltd.

Domain: aix.kz

If you accept this invitation, you'll be sent to https://myapps.microsoft.com/?tenantid=6935c45f-770f-4fe2-b7eb-93bc25054a9d&login_hint=inkara@me.com.

[Accept invitation](#)

[Block future invitations](#) from this organization.

This invitation email is from Astana International Exchange Ltd. (aix.kz) and may include advertising content. **Astana International Exchange Ltd. has not provided a link to their privacy statement for you to review.** Microsoft Corporation facilitated sending this email but did not validate the sender or the message.

Microsoft respects your privacy. To learn more, please read the [Microsoft Privacy Statement](#).
Microsoft Corporation, One Microsoft Way, Redmond, WA 98052



Note: If you have already logged in Microsoft account under the same email address, it is recommended to log in to RAS through "incognito" regime or via another Internet browser in order to avoid the conflict between two Microsoft accounts

After webpage loading you will get this notification on the screen, please click the button "Send code" to receive one-time passcode:

Sign in

We'll send a code to inkara@me.com to sign you in.



DO NOT CLOSE this webpage, and please check your email, you shall receive an email with one-time code:

Your Astana International Exchange Ltd. account verification code

1 minute ago at 11:56 AM

From "Astana International Exchange Ltd. (via Microsoft)" >

[More](#)

Astana International Exchange Ltd.

Account verification code

To access **Astana International Exchange Ltd.**'s apps and resources, please use the code below for account verification. The code will only work for 30 minutes.

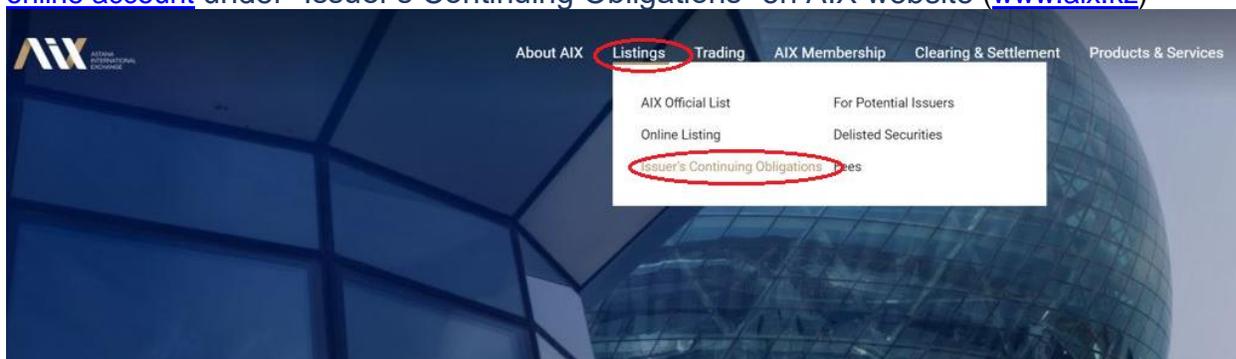
Account verification code:

43035040 One-time code example

If you didn't request a code, you can ignore this email.

Please go back to the webpage and type the received code. Please note that for security purposes AIX Microsoft Admin will send you one-time passcode every time to log into the system (i.e. Issuer's online account).

3. Once the authorization is finished, you will see an empty page. Do not close it and open AIX website (www.aix.kz) on the new tab of the same browser. Please click on [Issuer's online account](#) under "Issuer's Continuing Obligations" on AIX website (www.aix.kz)



Issuer's Continuing Obligations

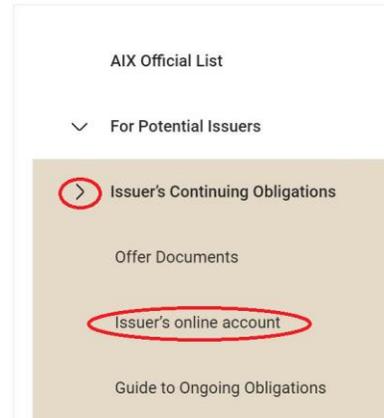
A company listed in the AIX Official List is subject to the continuing obligations imposed by the AIX and AFSA. The key continuing obligations imposed can be found in the [AIX Business Rules](#) and the [AIFC Market Rules](#).

To help Reporting Entities to understand AIX disclosure and admission eligibility standards AIX has adopted [the Guide to continuing obligations of companies admitted to the AIX Official List](#) (hereafter – the “Guide”).

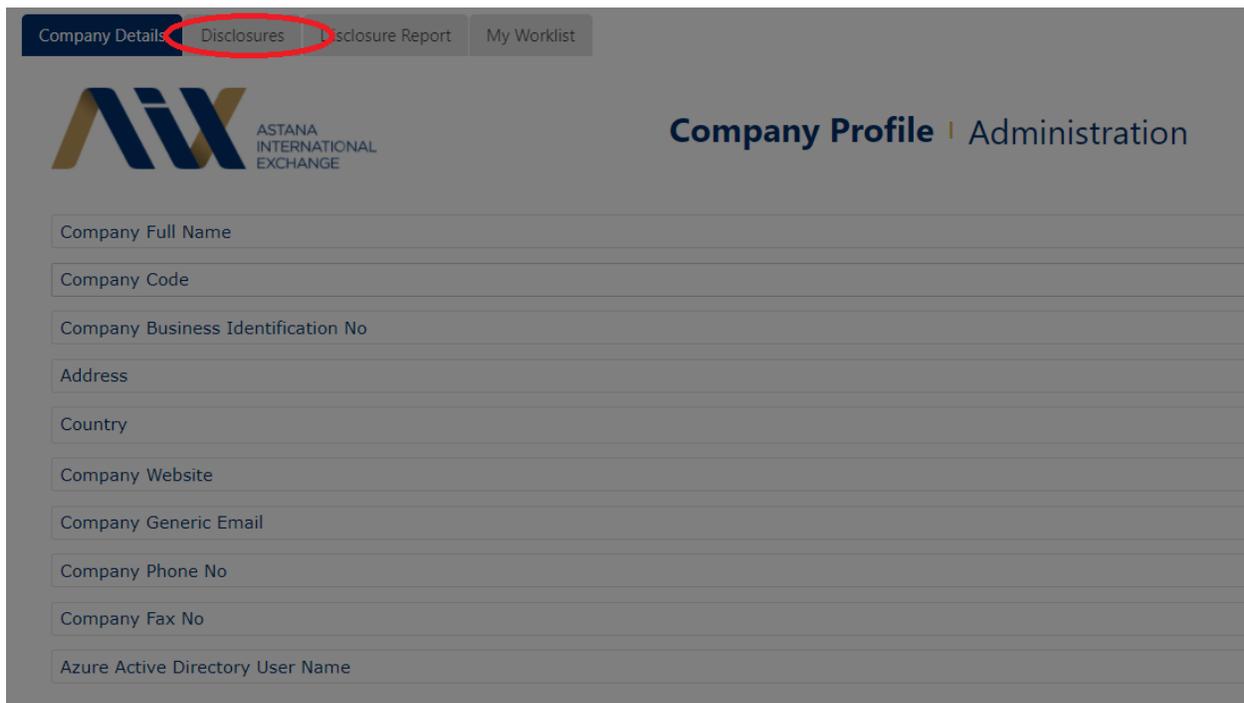
The Guide provides direction on AIX disclosure standards and the general approach relating to the AIX’s assessment of the suitability of the Issuer or its business for continued listing.

Market disclosure of any information must be released to the market by Reporting Entity through [Regulatory Announcement Service](#) (hereafter – RAS).

To understand how to disclose information through RAS please follow [the instructions](#).



4. Please choose the tab “Disclosures”



5. Please specify the title of the document to be disclosed. The maximum length of the title is 100 symbols. Please use both uppercase and lowercase letters (please see the examples below)

Title

Category

Price Sensitive (for equity only)

Published Date/Time



Send

Investment in a subsidiary  correct
Bank Center Credit JSC 2020-11-11 17:31
ISSUE OF BONDS  incorrect
Financial Reporting Limited 2020-11-11 13:00

6. Please choose one of the categories of the document to be disclosed based on the document content. For ease of reference, please refer to the Guide on continuing obligations of Reporting Entities which structures disclosures by relevant categories. A Category “Other” can only be chosen if suggested categories are not suitable. If the content of the document falls within more than one category, please choose one of them at your discretion.

Title

Category 

- Governance / corporate action
- Significant transactions / related party transactions
- Securities (terms, dividend/ coupon, listing/delisting, etc)
- Capital structure (new issuances, redemption, conversion, reorganizations)
- PDMR / Connected Persons
- Financial reporting
- Offer Documents
- Other

7. Please indicate the date and time for publishing the document. Please note, that disclosure publishing time always shows Nur-Sultan time (GMT+6).

Title

Category

Price Sensitive (for equity only)

Published Date/Time 



Nov 2020

Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	30	31	01
02	03	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	01	02	03	04	05	06

03 November 2020

17:51:53 

8. If you are an Issuer of Equity Securities and intend to disclose a price sensitive information, tick the appropriate button. AIX will get relevant notification on your intention to publish a price sensitive information (without an access to the document to be disclosed), and AIX sets up the system for automated suspension at said time. At said time the system automatically triggers the suspension and the disclosure will be published.

We remind you that a Reporting Entity is required to submit a price sensitive information at least 30 minutes before its publication. Please be aware, if a Reporting Entity publish a price sensitive information without prior 30 minutes notification, and as a result trading of respective securities is not suspended, the Reporting Entity will be considered as to be in breach of AIX Business Rules.

Title

Category

Price Sensitive (for equity only)

Published Date/Time



Send

9. Please attach the document and be sure that it is in English and created as a single PDF file with a maximum size of 25 MB.

Title

Category

Price Sensitive (for equity only)

Published Date/Time



Send

10. Please click “Send” button to submit the document.

After submitting the document, you can find it under the tab “Disclosure report” or on the AIX website (<https://www.aix.kz/news-announcements/company-disclosures/>)

Company Details | Disclosures | **Disclosure Report** | My Worklist

AIX ASTANA INTERNATIONAL EXCHANGE

Company Profile | Administration

Company Full Name

Company Code

Company Business Identification No

Address

Country

Company Website

Company Disclosures

From Date: To Date: Tuesday, January 11 Categories: All Title Contains: Select Company:

Request to shareholders for the sale of their voting shares of a Joint Stock Company of a person who, independently or in aggregate with its affiliates, owns ninety-five or more percent of voting shares of a Joint Stock Company 
 Aluminium of Kazakhstan Joint-stock Company
 2022-01-11 10:25

Information on Decisions made by the General Meeting of Shareholders (Partners) or Sole Shareholder (Partner) 
 Transnational Company Kazchrome JSC
 2022-01-11 09:55

Information on decisions taken by the general meeting of shareholders (members) or sole shareholder (member) 
 Shubarkol Komir JSC
 2022-01-10 17:39

Results of voting of the General Meeting of Shareholders 
 Shubarkol Komir JSC
 2022-01-10 17:34

AIX Official List

- ▼ For Potential Issuers
- ▼ Issuer's Continuing Obligations
- Offer Documents
- Issuer's online account
- Guide to Ongoing Obligations
- ← **Company Disclosures**

Please be aware that the Reporting entity is not allowed to make any corrections after publishing. If the published document is incorrect for some reasons, please immediately inform AIX at listings@aix.kz, and publish correct one with the reference. Please see the example below:

This disclosure replaces Test Annual Report published on 2020-11-04 19:40 

2020-11-04 19:42

Test Annual Report 
 Ministry of Finance
 of the Republic of Kazakhstan
 2020-11-04 19:40

Notes:

- The content of disclosed information shouldn't be accessed via links on other websites for security purposes. The only exception is the mirror disclosure made in the jurisdiction of Equivalent Regulated Exchange.
- If you need to change the e-mail address of the person who is responsible for publishing disclosure information on AIX for some reasons (sick leave, vacation, resignation of responsible person etc.), please send appropriate request to listings@aix.kz.
- The maximum size of file to be uploaded is 25 MB. In case of larger size of files, please use relevant programs (for example, Adobe Acrobat Reader) to compress it or divide it into two parts and publish as two separate disclosures.

If you face problems with an access to RAS or have questions, please feel free to contact AIX Issuers Regulation and Compliance team at listings@aix.kz.